

## **SITING PERMIT APPLICATION REQUIREMENTS**

**SITING PERMITS ARE FOR AGRICULTURAL BUILDINGS ONLY** as described in the 2000 International Building Code, Chapter 2, Section 202, Definitions, Agricultural, Building: “A structure designed and constructed to house farm implements, hay, grain, poultry, livestock or other horticultural products. This structure shall not be a place of human habitation or a place of employment where agricultural products are processed, treated, or packaged, nor shall it be a place used by the public.”

The following information must be submitted with your siting permit application. **Permit applications will not be accepted unless all of the following information is provided.**

### **Required Information:**

1. Complete items 1 through 7 on the application.
2. **COMPLETE** Assessor Parcel Number for your property. You will find it on your Assessor Tax Card, or you may obtain it by calling the Assessor’s Office at (208) 799-3010.
3. A detailed **PLOT PLAN** showing existing structures, proposed structures, and distances to **ALL** property lines, as well as, the road, County or Private. You may use your plat map or record of survey map as a basis for your plot plan.
4. One of the following:
  - A copy of the applicant’s Federal Income Tax Form Schedule “F” from the immediately preceding year with respect to such property, or
  - A Farm Service Agency statement from the immediately preceding year, with respect to such property, or
  - An Assessment Notice issued by the Nez Perce County Assessor’s Office with respect to such property, from the immediately preceding year, categorizing such property as agricultural.
5. Enclose a check or money order for \$30.00.
6. Keep a copy of the application for your records.
7. There is a one-time Set Back Inspection required at the start of construction.
8. Please be advised that a flood plain permit may be required if it is determined your building site is in the flood plain.