

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION PROCESS

- The Nez Perce County Flood Damage Reduction Ordinance #43 requires that a development permit be obtained prior to construction or development begins within any area of special flood hazard, also known as the 100-year floodplain or “A Zone” on the FEMA Flood Insurance Rate Map (FIRM). The permit shall be for all structures and for all development (i.e. dredging, drilling, excavation, filling, grading, mining, paving, etc.) within any area of special flood hazard.

Please note that for new or substantially improved floodproofed structures, you will be required to obtain an Elevation Certificate. Your lender may require an Elevation Certificate for a structure in the A Zone even if the form is not required by NPC. This form is available from Planning and Building Services and should be completed by a licensed surveyor.

- The Applicant submits a completed application, on the forms provided, to Nez Perce County Planning and Building Services. If State and/or Federal permits are required, copies must be submitted with the application.
- Floodplain Development Permits that are not part of a building permit issued by NPC Planning and Building Services will be subject to a \$25.00 non-refundable fee.
- The NPC Floodplain Administrator reviews the permit application to determine that all the requirements of the Flood Ordinance have been satisfied. If an Elevation Certificate is required, the applicant will be promptly notified.

INCOMPLETE APPLICATIONS WILL BE RETURNED TO THE APPLICANT FOR COMPLETION.

- In the absence of Base Flood Elevation data, the Administrator may obtain the BFE from an alternate source and/or interpret FIRM boundaries where needed.
- The Floodplain Administrator will approve the application and issue a permit, or deny the application in writing.
- The process should take less than 14 days to complete if all necessary information is properly submitted.
- The Board of County Commissioners may authorize variances of the requirements of the Flood Damage Reduction Ordinance in accordance with Section 4.4 of the Ordinance. Upon consideration of several factors and the purpose of the Ordinance, the Board may also attach such conditions to the granting of variances as it deems necessary to further the purposes of the Ordinance.